



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, April 19, 2022

IMPORTANT NOTICE

This meeting is being conducted in accordance with Assembly Bill 361, regarding the COVID-19 pandemic.

Members of the public may view the meeting live on the City's website at www.covinaca.gov or on local cable television, Spectrum channel 29 and Frontier Channel 42. To view from the website, hover over the Departments & Services tab until the drop-down menu appears and click on City Council Video Library under the City Council header. A live banner will appear at the start of the meeting.

Public Comments: *During the meeting, there will be an opportunity for the public to speak. Public testimony is limited to five (5) minutes per speaker, unless, for good cause, the Mayor/Chairperson amends the time limit; a speaker's time may not be transferred to another speaker. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed.*

In Person: *To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance of the Council Chamber and give it to the City Clerk. Your name will be called when it is your turn to speak.*

Remotely via Zoom: *Access the meeting remotely via Zoom with one of the following devices:
Computer or Smart Device:*

<https://us02web.zoom.us/j/88170662971?pwd=RnJOcmVvSTIGUFpqQTZaYWo1N1o4Zz09>

Telephone:

*Dial: +1 669 900 6833
Webinar ID: 881 7066 2971
Passcode: 985635*

1. *To request to speak during public comment, please click the “Raise Hand” button on the Zoom toolbar “Reactions” tab.*

Note:

Computer / Smart Device Users: *The “raise hand” feature is in the reactions tab.*

Telephone Users: *Press star-nine (*9) on your phone to raise your hand.*

2. *Staff will announce your name as listed on Zoom or the last four digits of your phone number when it is your turn to speak and unmute the microphone (audio only); speaker must be present when called to speak.*
3. *Please state your first and last name and city of residence at the beginning of your remarks for the record.*
4. *The microphone will be muted by staff when you have completed your comments or five (5) minutes have expired, whichever occurs first.*

Meeting Assistance Information: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk’s Office at cityclerk@covinaca.gov or 626-384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 PM – WILL NOT BE HELD**

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 PM**

CALL TO ORDER

ROLL/CALL

Council/Agency/Authority Members: John C. King, Victor Linares, Jorge A. Marquez, Mayor Pro Tem/Vice-Chair Walter Allen, III, and Mayor/Chair Patricia Cortez

PRESENTATIONS - NONE.

PLEDGE OF ALLEGIANCE

Led by Councilmember Linares

INVOCATION

Given by Covina Police Chaplain Ron Butler

PUBLIC COMMENTS

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COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

CC 1. Minutes

Staff Recommendation:

Approve the Minutes of the March 15, 2022, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

2022 03 15 Minutes CC Draft

CC 2. Minutes

Staff Recommendation:

Approve the Minutes of the April 5, 2022, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

2022 04 05 Minutes CC Draft

CC 3. Payment of Demands

Staff Recommendation:

Approve Payment of Demands in the amount of \$3,625,632.85

Agenda Report: Payment of Demands MAR 11 2022 - MAR 31 2022 - Pdf

CC 4. Quarterly Report of the Treasurer to the City Council and Successor Agency to the Covina Redevelopment Agency for the Quarter Ended March 31, 2022

Staff Recommendation:

Receive and File.

Agenda Report - Quarterly Report Ended March 31, 2022 - Pdf

- CC 5. Ordinance 22-04 Authorizing the Levy of Special Taxes in a Community Facilities District, Community Facilities District No. 2022-1 (Stormwater)

Staff Recommendation:

Adopt on Second Reading **Ordinance 22-04**, Authorizing the Levy of Special Taxes in a Community Facilities District.

Agenda Report - Ordinance 22-04 CFD No. 2022-1 (Stormwater) Second Reading & Adoption - Pdf

- CC 6. City of Covina Draft Child Care Pilot Program and Business Capital Assistance Programs

Staff Recommendation:

Receive and file the draft program documents and information, and work through the City Attorney's office to finalize program compliance with the American Rescue Plan of 2021 (ARPA) funding requirements.

Agenda Report - Covina Draft Child Care Pilot Program & Business Capital Assistance Programs - Pdf

- CC 7. Exchange Agreement and Lease Agreement between Bently Real Estate, LLC and the City of Covina for the Exchange of City Property (Approximately 416.9 Lineal Feet of Geneva Place Right-of-Way) and for the Lease of Bently Property Located at 401 N. Citrus Avenue

Staff Recommendation:

Authorize the City Manager to execute the Exchange Agreement ("Exchange Agreement") and Lease Agreement ("Lease") between Bently Real Estate, LLC ("Bently") and the City of Covina ("City") for the Exchange of City Property (Approximately 416.9 Lineal Feet of Geneva Place Right-of-Way) and for the Lease of Bently Property Located at 401 N. Citrus Avenue, which Includes: (a) the City Vacating the Public Street on the City Property; (b) the Conveyance of the City Property by the City to Bently by Quitclaim Deed; (c) the Execution and Delivery of the Lease; (d) Bently Improvement of the 401 N. Citrus Ave.; and Other Considerations as Provided in the Exchange Agreement and Lease Agreement.

Agenda Report - Exchange and Lease Agreement between the City and Bently - Pdf

- CC 8. Resolution CC 2022-39 Approving and Recordation of Tract No. 82874 - Covina Bowl Located at 1060 West San Bernardino Road

Staff Recommendation:

Adopt **Resolution CC 2022-39** approving the recordation of Tract No. 82874 - Covina Bowl located at 1060 West San Bernardino Road.

Agenda Report - Resolution CC 2022-39 Tract No. 82874 - Covina Bowl - 1060 W San Bernardino Rd - Pdf

- CC 9. Confirm and Approve Appointment to the Planning Commission

Staff Recommendation:

Confirm and approve Mayor Pro Tem Allen's appointment of Rosie Richardson to the Planning Commission for an unexpired term ending June 30, 2024.

Agenda Report - Planning Commission Appointment - Richardson - Pdf

- CC 10. Resolution CC 2022-40, A Resolution of the City Council of the City of Covina Declaring as Exempt Surplus Land 20,000 Square Feet of Real Property Owned by the City Located at the Southeast Corner of the Combined Parcels of 601 East San Bernardino Road and 534 North Barranca Avenue in the City of Covina Pursuant to Government Code Section 54221(F)(1)(D) and Taking Related Actions

Staff Recommendation:

Adopt **Resolution CC 2022-40**, A Resolution of the City Council of the City of Covina Declaring as Exempt Surplus Land 20,000 Square Feet of Real Property Owned by the City Located at the Southeast Corner of the Combined parcels of 601 East San Bernardino Road and 534 North Barranca Avenue in the City of Covina Pursuant to Government Code Section 54221(F)(1)(D) and Taking Related Actions.

[Agenda Report - Resolution CC 2022-40 Surplus Land 601 E San Bernardino Rd & 534 N Barranca Ave - Pdf](#)

- CC 11. Professional Consulting Services for Plan Checks, Inspections, and Engineering Services

Staff Recommendation:

Adopt **Resolution CC 2022-42** to amend the fiscal year 2021-2022 operating budget to reflect an increase of \$247,000 in general fund revenue and appropriate \$100,000 in general fund expenditures for professional consulting services for plan checks, inspections, and engineering services.

[Agenda Report - Resolution CC 2022-42 Appropriations for Professional Consulting Services - Pdf](#)

- CC 12. Restructuring of Funding for American Rescue Plan Act (ARPA) Programs/Projects

Staff Recommendation:

Adopt **Resolution CC 2022-43** authorizing the restructuring and reporting of funding for American Rescue Plan Act (ARPA) Programs/Projects in accordance to guidance outlined in the final rule displayed in Attachment B.

[Agenda Report - Resolution CC 2022-43 Restructuring of American Rescue Plan Act \(ARPA\) Programs/Projects - Pdf](#)

- CC 13. Professional Services Agreement to NBS Financial Consulting Group to Provide a Comprehensive Development Impact Fee Study for the City of Covina

Staff Recommendation:

Award Professional Services Agreement to NBS Financial Consulting Group to Provide a City Wide Comprehensive Development Impact Fee Study

[Agenda Report - NBS PSA for Comprehensive Development Impact Fee Study - Pdf](#)

- CC 14. Approval of a First Amendment to Agreement between the City of Covina and Glendora Employment Agency, Inc.

Staff Recommendation:

Authorize City Manager to execute the First Amendment to the Professional Service Agreement with Glendora Employment Agency, Inc. to provide temporary staffing services.

Agenda Report - Glendora Employment Agency First Amendment - Pdf

CC 15. Letter of Opposition to Senate Bill (SB) 1044 (Durazo)

Staff Recommendation:

Direct Staff to Prepare a Letter of Opposition to SB 1044 (Durazo) for the Mayor's Signature.

Agenda Report - SB 1044 Letter of Opposition - Pdf

CONTINUED PUBLIC HEARINGS

CPH 1. Adoption of Resolution CC 2022-41 for the Intention of Vacation of Portion of Geneva Place between Citrus Avenue and Third Avenue and a Public Alley located East Side of 141 West Geneva Place

Staff Recommendation:

Adopt City **Resolution CC 2022-41** declaring its intention and order the vacation of approximately 417 lineal feet of the portion of Geneva Place between Citrus Avenue and Third Avenue and the Public Alley approximately 20 feet by 157 feet, located East of 141 West Geneva Place.

Agenda Report - Resolution CC 2022-41 Geneva Place - Pdf

PUBLIC HEARINGS

PH 1. Ordinance 22-05 Adopting a Military Equipment Use Policy in Accordance with Assembly Bill 481

Staff Recommendation:

Waive full reading, read by title only, and introduce for first reading **Ordinance 22-05**, entitled " Adopting a Military Equipment Use Policy in Accordance with Assembly Bill 481.

Agenda Report - Ordinance 22-05 Military Equipment Policy - Pdf

CONTINUED BUSINESS

CB 1. Evaluation of Establishment of Local Cannabis Program

Staff Recommendation:

That the City Council discuss the work completed by the Ad-Hoc Committee and provide further direction.

Agenda Report - Evaluation of Establishment of Local Cannabis Program - Pdf

NEW BUSINESS - NONE.

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, May 3, 2022 at 6:30 p.m. for closed session and at 7:30 p.m. for open session inside the Council Chamber at City Hall, located at 125 East College Street, Covina, California, 91723.

The Covina City Clerk's Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), the agenda for the Tuesday, April 19, 2022, meeting was posted on April 14, 2022, on the City's website and near the front entrances of: Covina City Hall, 125 East College Street, Covina.

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 125 E. COLLEGE STREET, COVINA.